

OCT 04 2018

State of Texas
County of Panola

BOBBIE DAVIS
COUNTY CLERK, PANOLA COUNTY, TEXAS
BY B. Davis DEPUTY

On this 18th day of September, 2018, the Commissioners' Court of Panola County, Texas met in a Regular Meeting of the Court at 1:30 PM in the Commissioners' Courtroom of said County with the following members of the Court present:

Ronnie LaGrone	Commissioner, Precinct #1
Craig M. Lawless	Commissioner, Precinct #3
Dale LaGrone	Commissioner, Precinct #4

County Judge LeeAnn Jones and Commissioner John Gradberg were absent. Also attending were Bobbie Davis, County Clerk, and Vicki Heinkel, Administrative Assistant to the County Judge. Attached to and made a part of these minutes is a list of other attendees and the office or organization that each represents. The following proceedings were held at this meeting:

PRAYER: County Treasurer Joni Reed gave the prayer.

OPEN MEETING:

1. **CITIZEN COMMENTS:**

There were no Citizen Comments.

2. **COMMISSIONERS' REPORTS:**

There were no Commissioners' Reports.

3. **COUNTY JUDGE'S REPORT:**

There was no County Judge's Report.

4. **CONSENT ITEMS:**

PERSONNEL

- a. To record the employment of Kassi Orbaugh as a Detention Officer with the Panola County Sheriff's Department effective September 12, 2018 at the rate of \$13.91 per hour.
- b. To record the retirement of Sue Smith as a Detention Officer with the Panola County Sheriff's Department effective September 30, 2018.
- c. To record the resignation of Tanner Peace as a Bailiff/Security with Panola County effective September 21, 2018.

ROAD & BRIDGE

- a. To authorize the County Auditor to advertise for sealed bids for road oil (cracked fuel oil); corrugated steel pipe culverts; polyethylene corrugated culverts; gravel; used railroad tank cars/flat cars; concrete iron ore; crushed limestone; and pug milling. Bids to be opened at a Regular Session of the Commissioners' Court scheduled for October 16, 2018 at 1:30 PM. Specifications available in the County

Judge's Office, 110 S. Sycamore, Room 216-A, Carthage, Texas and at the County Warehouse, 1121 E. Sabine, Carthage, Texas.

- b. To approve and record a request by Eastex Telephone Co-op to place a Boring 1-1/2" duct and 4-way duct line within the right-of-way of Panola County Road #312 (Tiller Rd).
- c. To approve and record a request by Fairplay Water Supply Corporation to place a 2" casing with 3/4" service line within the right-of-way of Panola County Road #186.

MISCELLANEOUS

- a. To record Panola County 2018 Budget Jail Commissary.
- b. To approve and record 2018 Budget Amendment No. 18.
- c. To record Panola County Tax Assessor/Collector's Vehicle Inventory Tax Interest Fund Budget for Fiscal Year 2019.

REQUESTS FOR CONFERENCE ATTENDANCE

- a. To approve and record a Request for Attendance at a Conference form(s) for the following Panola County elected official(s)/employee(s): PCSD Administrative Deputy Heather Green (2); PCSD Assistant Jail Administrator Tabitha Martinez (2); PCSD Detention Officers Colby Baker, Stephen Long, Colton McNair, Jared Bailey, Gary Beatriz, Chris Hansen, Christina Lyles, Nikki Moore, Rans Mullins, Sue Smith and Joyce Wilder; PCSD Secretary Hollie Mojica; and Panola County Deputy Constable #1 and #4 William R. Alexander.

Commissioner Craig M. Lawless moved and Commissioner Dale LaGrone seconded the motion to approve the Consent Items. The motion passed by a vote of 3-0-0 with County Judge LeeAnn Jones and Commissioner John Gradberg absent.

A COPY OF EACH LETTER, AMENDMENT, REQUEST, AND/OR BOND IS ATTACHED TO AND MADE A PART OF MINUTES.

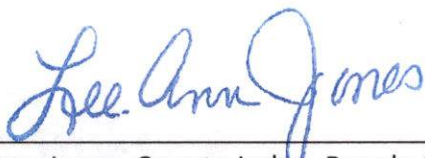
5. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve payment of current Panola County bills as prepared and submitted by the County Auditor. The motion passed by a vote of 3-0-0 with County Judge LeeAnn Jones and Commissioner John Gradberg absent. SEE PAYMENT REGISTER ATTACHED.
6. Commissioner Craig M. Lawless moved and Commissioner Dale LaGrone seconded the motion to approve payment of current Panola County Payroll as prepared and submitted by the County Treasurer. The motion passed by a vote of 3-0-0 with County Judge LeeAnn Jones and Commissioner John Gradberg absent. SEE PAYROLL DISTRIBUTION REGISTER ATTACHED.
7. A public hearing was held to discuss installing a stop sign on Panola County Road #3032. SEE NOTICE ATTACHED.
8. Commissioner Craig M. Lawless moved and Commissioner Dale LaGrone seconded the motion to adopt Order #2018-16 installing a stop sign on Panola County Road #3032. The motion passed by a vote of 3-0-0 with County Judge LeeAnn Jones and Commissioner John Gradberg absent. SEE ORDER ATTACHED.

9. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to award the purchase of items of food for the Panola County Detention Center to the lowest and best food vendors upon recommendation of Lt. Tina McMullen. The motion passed by a vote of 3-0-0, with County Judge LeeAnn Jones and Commissioner John Gradberg absent. SEE INFORMATION ATTACHED.
10. Commissioner Craig M. Lawless moved and Commissioner Dale LaGrone seconded the motion to change job title from Administrative Assistant to County Judge to Administrative Assistant to County Judge/County Commissioners' Coordinator; and approve and record an increase in salary of \$3,132.00 per year for Vicki Heinkel, effective September 19, 2018. The motion passed by a vote of 3-0-0 with County Judge LeeAnn Jones and Commissioner John Gradberg absent. SEE LETTER ATTACHED.
11. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to declare the following vehicles as surplus property: 2005 Ford F-150, VIN 1FTRW12W45KB54011; 2005 Honda Element, VIN 5J6YH18635L015604; 2005 Chevrolet Impala, VIN 2G1WF55K659192255; 2010 Ford F-150, VIN 1FTEW1C82AFD96846; 2010 Ford Crown Vic, VIN 2FABP7BV2AX101653; 2011 Ford Crown Vic, VIN 2FABP7BV1BX108840; and 2011 Chevrolet Tahoe, VIN 1GNLC2E03BR238407. The motion passed by a vote of 3-0-0 with County Judge LeeAnn Jones and Commissioner John Gradberg absent. SEE LIST OF SURPLUS VEHICLES.
12. Commissioner Craig M. Lawless moved and Commissioner Dale LaGrone seconded the motion to approve a contract between Panola County and AuctioneerExpress.com for an online action of vehicles to begin October 9, 2018 at 10:00 AM; and to authorize the County Judge to publish legal notice regarding the auction by Dale McGonagill, Auctioneer, License No. TX 13801 for the sale of the vehicles previously declared surplus by the Court. The motion passed by a vote of 3-0-0 with County Judge LeeAnn Jones and Commissioner John Gradberg absent. SEE CONTRACT AND NOTICE ATTACHED.
13. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to create an Early Voting Clerk position; and to approve the job description effective September 18, 2018. The motion passed by a vote of 3-0-0, with County Judge LeeAnn Jones and Commissioner John Gradberg absent. SEE INFORMATION AND JOB DESCRIPTION ATTACHED.
14. Commissioner Craig M. Lawless moved and Commissioner Dale LaGrone seconded the motion to proclaim October, 2018 as Domestic Violence Awareness Month in Panola County. The motion passed by a vote of 3-0-0, with County Judge LeeAnn Jones and Commissioner John Gradberg absent. SEE PROCLAMATION ATTACHED.
15. Commissioner Craig M. Lawless moved and Commissioner Dale LaGrone seconded the motion to approve a quote from Holt Cat The Rental Store for Rental Equipment for use by the Panola County Road and Bridge Department, Precinct #3. The motion passed by a vote of 3-0-0, with County Judge LeeAnn Jones and Commissioner John Gradberg absent. SEE QUOTE ATTACHED.
16. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve Vine Service Agreement #1990654-2019 between Appriss and Panola County. The motion passed by a vote of 3-0-0, with County Judge LeeAnn Jones and Commissioner John Gradberg absent. SEE AGREEMENT ATTACHED.
17. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve a proposal from Superior Foundation and Remodeling for additional repairs to the Panola County Voter Registration and Agri-Life Extension Building. The motion passed by a vote of 3-0-0, with County Judge LeeAnn Jones and Commissioner John Gradberg absent. SEE PROPOSAL ATTACHED.

18. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve a proposal from Superior Foundation and Remodeling for repairs to the Panola County Courthouse. The motion passed by a vote of 3-0-0, with County Judge LeeAnn Jones and Commissioner John Gradberg absent. SEE PROPOSAL ATTACHED.

The meeting was then adjourned.



Dated this 18th day of September, 2018.



LeeAnn Jones, County Judge, Panola County, Texas

State of Texas
County of Panola

I, Bobbie Davis, Panola County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for September 18, 2018.



Bobbie Davis, County Clerk, Panola County, Texas

10/2/18

Date